**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the Meeting of Foulness Island Parish Council held on Wednesday 9th October, 2019, at Lodge Farm Staff Premises, Foulness Island, commencing at 7.15 p.m.

Present: Councillors G. Bickford (Vice Chair), A. Holyland and E. Pitts (Chair).

In attendance: N. Uden (QinetiQ), E. Birch (QinetiQ), and J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open
3. **To receive notification from any persons present of intent to record the meeting.**
4. No persons present notified the meeting that they intended to record the proceedings
5. **To receive apologies for absence.**
6. Apologies for absence were received from Parish Councillor Giles, County Councillor Steptoe and District Councillors Efde and McPherson.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. There were no declarations of interest.
9. **To sign as a correct record the minutes of the Full Council meeting held on 11th September, 2019.**
10. Proposed Councillor Bickford, seconded Councillor Pitts that the minutes of the Full Council meeting held on 11th September, 2019be signed as a correct record. Carried.
11. **To receive a report from the District and County Councillors for the area on any matters of interest.**
12. No District or County Councillors were present at the meeting.
13. **Financial Matters**
14. Proposed Councillor Pitts, seconded Councillor Holyland that the payment requests for September/October 2019 be approved. Carried unanimously.
15. Proposed Councillor Pitts, seconded Councillor Bickford that the Receipts for September/October 2019 be approved. Carried unanimously.
16. Proposed Councillor Bickford, seconded Councillor Holyland that the bank reconciliation as at 30th September 2019 be approved. Carried unanimously.
17. Proposed Councillor Bickford, seconded Councillor Pitts that the accounts for the six months to 30th September 2019 be approved. Carried unanimously.
18. **Co-op Bank**
19. Proposed Councillor Pitts, seconded Councillor Bickford that the amendments to the Co-op Bank signatories as per the revised mandate presented to the meeting be approved and the Clerk be authorised to submit this mandate to the Co-op Bank. Carried unanimously.
20. Proposed Councillor Pitts, seconded Councillor Bickford that the Clerk be authorised to register with the Co-op Bank for online banking for the purpose of checking the account, transferring money between accounts and printing off statements only. Carried unanimously.
21. **Report of Meetings Attended**
22. No meetings had been attended.
23. **Clerk’s Report**
24. The Clerk had no items to report that had not been covered by the Agenda.
25. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
26. The car apparently abandoned in the car park adjacent to the notice board in Church End was noted. N. Uden reported that resident who owned this car had been contacted and it would be moved.
27. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
28. There was no information to exchange.

Meeting closed at 7.41

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